

**Louisiana Fire and Emergency Training Commission Meeting  
Meeting Minutes  
March 15, 2019**

**Commission Members Present:**

Chad Major	Professional Firefighters Association of Louisiana
Ken Himel	Louisiana Fire Chief's Association
Michael Donahue	Chancellor's Designee from LSU
Louis Romero	Professional Firefighters Association of Louisiana
Brian Lindberg	Louisiana State Firemen's Association

**Commission Members Absent:**

Karen St. Germain	Governor's Appointee
Charlie Metcalf	Louisiana State Firemen's Association
Butch Browning	State Fire Marshal
Martin Latino	Louisiana Fire Chief's Association

**In Attendance:**

Carey King	FETI
Kathe Jones	FETI
Miranda Meynard	FETI
Ken Fowler	FETI
Edwin Smith	Baton Rouge

**QUORUM PRESENT**

The Louisiana Fire and Emergency Training Commission was called to order by Mr. Chad Major. Invocation was performed by Mr. Major as well. Pledge was led By Mr. Himel. Mr. Major called the roll and announced that a quorum was present. The meeting began.

Mr. Major entertained a motion to adopt the minutes from the meeting held in January 2019. Motion was made by Mr. Himel to adopt the minutes and Mr. Lindberg seconded the motion. No discussion was made. No opposition was noted. **MOTION PASSED.**

**Director's / Financial Report**

Mr. Ken Fowler, new chief of municipal training, presented the director's report. He stated that he had been in his current new position for about a month. It had been some time since the position had been held so there were items that had to be addressed. The regional coordinator position that he had vacated was now posted and he was reviewing and updating the job description for academy chief and was hoping to have it posted in April. Mostly, they had been cleaning up some old business and were trying to get a feel for where they stood. He did update the commission on the recruit that had dropped out of the academy due to an injury. It was just an accident that had occurred.

He reported that they had attended the LIFT conference at St. George Fire Department and great feedback was received from it. It had been more cost effective for them rather than sending everyone up to FDIC. He did remind everyone that the chiefs' conference was coming up the next week and they would have a booth with FETI information out there.

Mr. Donahue presented the financial report. He stated that Loree had completed January and February statements and they were included in the board packet. Their budget was in line for the year and they were doing well.

There was some discussion regarding grant writing.

Mr. Major asked if there were any other questions regarding the director's / financial report. None were voiced.

This concluded the presentation of the director/financial report.

**Chairman's Report**

Mr. Major presented his report. He stated that since the last meeting there were really no updates to give. Everything was moving along smoothly.

This concluded the presentation of the chairman's report.

**Certification Report**

This report was not addressed.

**Old Business**

Mr. Major asked if there was any old business to discuss. No old business was addressed.

**New Business**

Mr. Major asked if there was any new business to present. Mr. Donahue stated that he had some new business to bring before the commission.


He stated that there was a potential liability. There was foam based testing that would be going on at all the DOD fire fighting facilities. It was predicated on the fact that there were findings in Washington State. Pine Country was chosen to do soil sampling. The testing for the soil was negative, but now they were going to do water sampling. It would be taking place soon and he would keep them updated on the outcome.

No other new business was addressed.

The next meeting was scheduled for May 3.

Motion to adjourn was entertained by Mr. Major. Motion was made by Mr. Romero to adjourn the meeting and Mr. Lindberg seconded the motion. No objections were voiced.

Meeting was adjourned.

  
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Approved by: Chad Major

5.3.19  
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Date: